

Seville Township Library Board Meeting: March 16, 2021

The meeting was called to order at 5:25 p.m. Present were board members Jennifer Balcom, Allison Dunlap, Sharon Stebelton, Deb Powell, Renee Shaver, Library Director Justine Peterson and guests Terresa Frisbie and Tish Mallory.

Minutes: **Motion** by Sharon, second from Deb to accept adding correction in front of “Digital” in front of Equipment. **Approved.**

No public commentary.

Librarian’s Report: **Motion** by Sharon, second from Deb to accept report as presented. **Approved.** Board requests a comparison of last year’s statistics to this year’s to be presented in our May 2021 meeting.

Old Business:

- a) **Motion** by Allison, second by Jennifer, to allocate up to 1,500.00 for a new circulation desk computer, external hard drive, mouse, warranty and protection plan. A comparison quote and trade-in option is requested from Mainstream Computers in Alma. **Approved.**
- b) Digital Inclusion CARES Act Grant: We received \$786.00 to purchase a computer for in-library use only.

New Business:

- a) *Public Services Grant:* applied to purchase iPad and tripod.
- b) *Rural and Small Libraries Opportunity:* Applied for an \$8,000.00 grant that covers continuing education opportunities for Justine and all associated expenses for 15 months.
- c) *Building Maintenance:* front window replacement comes in at \$865.00. Renee talked with Tish and Township will pay for half. Bathroom upgrades include new sink, vanity, paint, flooring, water heater and pip upgrade for water heater, covered through the Loomis Donation.
- d) *Summer Reading Program:* thinking of doing Grab n’ Go Craft Kit program. Updates in May.

No agenda additions.

Next meeting: May 18, 2021. Location – Either Library or Township Hall.

Motion by Deb, second from Allison to adjourn at 6:15 p.m. Minutes by Renee Shaver.